

Thank you for your order!

Telephone: 1-800-283-4964
Monday to Thursday 9 to 5, Friday 9 to 3



Training & Development
Materials of Canada

372 Moonstone Rd. E., P.O. Box 268
Moonstone, ON L0K 1N0

We value your business!

Fax: 1-800-278-9148
24 Hours a Day / 7 Days a Week

SHIP TO: (street address required)

Company Name: _____ P.O. No. _____

User: _____ Date Required: _____

Department: _____ Floor/Suite: _____

Street Address: _____

City: _____ Province: _____ Postal Code: _____

Phone:() _____ Fax:() _____ E-Mail: _____

QTY.	CODE	ITEM NAME	UNIT PRICE	TOTAL

PAYMENT INFORMATION:

- Please send invoice.
Available on orders over \$100.00
TDMC reserves the right to extend credit
- Cheque
(Payable to Training & Development Materials of Canada)
- Visa
- MasterCard

Acct No. _____

Exp. Date: _____

(Print Name as it Appears on Card)

Signature: _____

TOTAL PURCHASE

ADD SHIPPING/HANDLING (RUSH)
Overnight Air Service-Call for rate

SUB TOTAL

ONT. RESIDENTS ADD 13% HST

R105 573 725 **OTHER PROV ADD APPLIC. TAXES**

TOTAL AMOUNT

Call for Rush Service	
SHIPPING & HANDLING CHARGES	
Up to \$25.00\$6.00
\$25.01- \$50.00\$8.00
\$50.01- \$125.00\$10.00
\$125.01-\$250.00\$15.00
\$250.01-\$400.00\$19.00
\$400.01-\$600.00\$22.00
\$600.01-\$800.00\$26.00
\$800.01-\$1000.00\$30.00
\$1,000.001 & Up4%
Shipped via Ground Courier Service <small>(Items ordered together are not always shipped together)</small>	

Terms

- + Prices and products are subject to change without notice.
- + Terms are strictly 30 days net and we reserve the right to charge interest at 3% per month on overdue accounts unless arrangements have been made.
- + We regret that we are unable to supply goods on an open account basis where balances are overdue.
- + All publications of TDMC and its associated authors are copyrighted. The reproduction, in whole or in part by any process, is in violation of the copyright law unless prior written authorization has been arranged.
- + Except where otherwise stated we have a "no return" policy on our materials. Single copy prices have been established to allow customers to purchase 1 copy as opposed to packages for viewing purposes.

Delivery

- + Regular Shipping is via Ground Courier Service taking 1-7 business days depending on destination.
- + **Rush orders must be received by 12 p.m. Eastern time in order to be sent out same day.**
- + Additional rush delivery charge and handling fees will be added to the invoice.
- + We offer 1- or 2-day rush service depending on destination.

Payment

Orders will be accepted on the following terms:

- + Payment by cheque via invoicing if account has been established
- + First time orders must be paid by credit card and an account will then be set up.
- + Credit cards accepted are: Visa and Mastercard.

Customer Service

Please contact us at our above phone number with any queries or problems you might have and we will be pleased to advise you.

"Prices in this Catalogue may change from time to time due to the fluctuating Canadian Dollar and its effect on Exchange Rates."